



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, September 6, 2016
DNREC, Richardson & Robbins Building,
Conference Room B172
9:00 a.m.**

MEETING MINUTES

In Attendance:

Board: Brian Blackburn, Glenn Davis and Jerry Esposito
DW: Nicole Smith and Faye Wheeler
Public: Sean Bowden; Jeff Deats; Mark Kondelis, Sr.; Sarah Smith and Hilary Valentine

Chairman Blackburn called the meeting to order at 9:09 a.m.

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the June 10, 2016 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
 - SAN has been reviewed and approved by the Department of Justice (DOJ). DOJ staff recommended slight changes and Mr. Davis will make those changes. The next step is scheduling a Public Workshop. (OPEN)
- **RME Documentation**
 - We have not found perfect system that does not get complicated by the numbers assigned to facilities. (OPEN)
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Hilary Valentine reports she has not heard an updated status of the funds. She sent an e-mail to Program Manager Bryan Ashby requesting update. Several e-mails were previously sent with to Mr. Ashby with no response. Jerry Esposito spoke to Division of Water Director Virgil Holmes last week and Director Holmes assured he would get an updated status.
 - The Board is very disappointment at how this project is being handled by Division of Water Staff. The board and members of the public have offered to work on this project on their personal time, and have been very frustrated.

- If there is no response within a week, The Board will formally complain to Secretary Small. (OPEN)

New Business

- **Board of Certification Examination Results**

The board reviewed the results of the June 10, 2016

<i>Level</i>	<i>Total Number Taking Exam</i>	<i>Total Number Passed Exam</i>	<i>%</i>	<i>Total Number Failed Exam</i>	<i>%</i>
I	17	12	71%	5	29%
II	4	3	75%	1	25%
III	2	2	100%	0	0%
IV	4	3	75%	1	25%
TOTAL	27	20	74%	7	26%

- **Continuing Education Course Approvals/Denials June, July and August**
 - The Board was in agreement with the classification of all training classes submitted.
- **Operator License Renewals/Certifications/Expirations for June, July and August**
 - The Board reviewed renewals, certifications and expirations
- **License certifications and renewals audit for June, July and August**
 - Eight folders were randomly pulled and reviewed by the Board – no issues were found.
- **Sean Bowden request for Level IV License**
 - Sean Bowden and his supervisor, Mark Kondelis are here requesting The Board reconsider his Application for Level IV Certification. Mr. Bowden passed the Level IV exam on January 8, 2016 and submitted Application for Certification, has an Associate's Degree (two-year) from DTCC, has been working at Artesian Wastewater since 2009 and has served DRC at several facilities to include Level II for almost one year at Level III facility. Because he does not have three years of experience at Level III or higher, his Application was denied. Mr. Bowden feels he has enough to qualify receiving an OIT Level IV license.
 - The Board members asked several questions. They would feel more comfortable with experience being consistent with how licenses are issued. Mr. Bowden's assigned Middletown facilities are not full time. He goes on via SCADA twice weekly at Stonewater. Control System working properly and control/disinfection. Completes his activity. As the test is good for three years, Mr. Bowden should be able to attain OIT IV before scores expire, depending on date from Derrick (when Stonewater became Level III).
 - Mr. Bowden's request is denied.
- Sarah Smith and Jeff Deats presented Glenn Davis with the Stanley Kappe Training Award for distinguished training from the Water and Waste Operators Association of Maryland, Delaware and District of Columbia. Mr. Davis received a plaque and watch.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, October 4, 2016 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Meeting was adjourned at 10:14 a.m.

Respectfully Submitted,
Faye Wheeler, CAP